

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST JEFFERSON BOARD ROOM
3616 S. I-10 Service Rd. W., Suite 200
Metairie, Louisiana 70001

Monday, August 2, 2021

JPHSA Board Members in Attendance:

James Arey	Bruce Galbraith	Robin Parker Brooks
Rashain Carriere-Williams	Shawnta Gardener-Taylor	Alex Redfearn

JPHSA Board Members Absent:

Alan Carroll	Patricia Ehrle
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Staff in Attendance:

Rosanna DiChiro Derbes, Executive Director
Christy Dempster, CFO
Nicole Sullivan-Green, DDCS Director
Tom Hauth, Medical Director
Tammy Valenti, CAA
Trudy Ingersoll, Accreditation Coordinator, CPS Division

Guests in Attendance:

None.

Ms. Gardener-Taylor called the meeting to order at 6:04 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked staff members in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. Ms. Carriere-Williams made a motion to accept the agenda as presented prior to the meeting. Ms. Redfearn seconded the motion. Passed unanimously.

2. Public Comment

None.

3. Ownership Linkage

None.

4. Required Approvals Agenda

A. June Minutes - Ms. Redfearn made a motion to approve the minutes as presented prior to the meeting. Ms. Carriere-Williams seconded the motion. Passed unanimously.

B. Jefferson Parish Developmental Disabilities Regional Advisory Committee – Nominations for Appointment by the JPHSA Board – Ms. Valenti stated eight nomination forms for membership to the DDRAC were sent prior to the meeting. The nominees are Chad Adams, Massiel Witzig, Susan Killam, Adele Thonn, Anna Williamson, Becky Nicolosi, Kelly Usery, and Tara Rosenkranz. A discussion followed. Mr. Galbraith made a motion to appoint Chad Adams, Massiel Witzig, Susan Killam, Adele Thonn, Anna

Williamson, Becky Nicolosi, Kelly Usery, and Tara Rosenkranz to the DDRAC. Dr. Parker Brooks seconded the motion. Passed unanimously.

5. Board Education

A. Executive Director Update – Dr. DiChiro Derbes reported as follows:

- Mortality Review – Dr. DiChiro Derbes asked Dr. Hauth to report to the Board on mortality rates. Dr. Hauth shared information on why JPHSA started keeping track of mortality rates and gave the national life expectancy of individuals with mental illness that shows those individuals dying 25 years earlier than those without mental illness do. Dr. Hauth reported on 15 years of data of the number of deaths at JPHSA. He reviewed the report and answered questions of the Board. A discussion followed.

- Update from Finance – Dr. DiChiro Derbes asked Ms. Dempster to give an update on finance matters. Ms. Dempster reported her division is wrapping up the close of the fiscal year and she met with the auditors. She stated the projected date to wrap up the audit would be the end of September or start of October. Ms. Dempster informed the Board the auditors will report at the November Board meeting. She updated the Board on the status of JeffCare and reported on a reporting software system for her division. Ms. Dempster stated through this system needed reports are now available and they are in the process of working on a purchase authorization system that will create efficiencies for the division. A discussion followed and Ms. Dempster answered questions of the Board.

- OBH Accountability Plan Audit – Dr. DiChiro Derbes reported the Accountability Plan is part of JPHSA's contract with LDH. She stated the Office of Behavioral Health conducted their annual audit in June for last fiscal year. This audit consisted mainly on clinical services in mental health and substance abuse. She stated there were no findings this year. Dr. DiChiro Derbes informed the Board this was due to the hard work of the JeffCare and Behavioral Health Community Services Division staff. A discussion followed. She informed the Board the Developmental Disabilities Community Services Division had their annual audit by the Office of Citizens with Developmental Disabilities (OCDD) earlier this year and they had no findings. Mr. Galbraith asked that kudos be given to staff for their hard work.

B. JeffCare Board Update – Ms. Ehrle was absent from the meeting, but sent her update prior to the meeting.

C. Govern for Impact Virtual Conference – Held June 17 – 19, 2021 – Ms. Gardener-Taylor stated the conference was very good and attended by the majority of the Board. A discussion followed. She stated additional discussion is on the retreat agenda.

6. Monitoring Executive Director Performance

A. ENDS Focus of Grants/Contracts Monitoring Report – Ms. Gardener-Taylor opened discussion on the ENDS Focus of Grants/Contracts Monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Ms. Redfearn made a motion to accept the interpretation as reasonable for the ENDS Focus of Grants/Contracts Monitoring report as presented prior to the meeting. Seconded by Dr. Parker Brooks. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Ms. Carriere-Williams made a motion to accept the data provided as documentation of compliance for the ENDS Focus of

Grants/Contracts Monitoring report as presented prior to the meeting. Seconded by Dr. Parker Brooks. Passed unanimously.

7. Monitoring Board Performance

A. Board Self-Evaluation – Ms. Carriere-Williams volunteered to complete the Board self-evaluation.

B. Policy Review – Board Job Description Policy – Ms. Gardener-Taylor opened discussion on the Board Job Description policy. There were no changes to this policy.

Agenda Planning Policy – Ms. Gardener-Taylor opened discussion on the Agenda Planning policy. There were no changes to this policy.

C. Call for Nominating Committee – Ms. Gardener-Taylor called for volunteers to serve on the Nominating Committee. Ms. Redfearn, Dr. Parker Brooks and Ms. Gardener-Taylor will serve on the Committee. They will meet on Saturday, September 18 at 7:30 a.m. and report their recommendation for Chairperson and Vice-Chairperson at the JPHSA Board meeting on September 18, 8:00 a.m. at the JPHSA West Jefferson building, 5001 West Bank Expressway, Marrero, LA.

D. Recruitment – Ms. Valenti stated Ms. Ehrle’s appointment ends this month and needs re-appointment by the Jefferson Parish Council for another three-year term. Ms. Valenti informed the Board she spoke to Ms. Ehrle and she would like to remain on the Board. Mr. Arey made a motion to authorize Ms. Gardener-Taylor to send a letter to the Jefferson Parish Council recommending the re-appointment of Ms. Ehrle. Ms. Redfearn seconded the motion. Passed unanimously.

Ms. Valenti then reported the open positions on the Board. She stated the Board now has openings in the Addictive Disorders, Professional position, Addictive Disorders, Advocacy, Developmental Disabilities, Professional position, Developmental Disabilities, Advocacy and a Judiciary position. Ms. Valenti also reminded the Board that Ms. Carriere-Williams has completed her term and is serving until the Board finds a replacement. This position is an Addictive Disorders, Professional position.

E. Annual Retreat Planning – Ms. Gardener-Taylor stated the retreat is Saturday, September 18, 2021. She reported the Board would hold its September Board meeting at 8:00 a.m. prior to the retreat. The retreat will consist of presentations from the five JPHSA Division Directors and the Facilities Asset & Risk Management Department Director.

8. Announcements

A. Board Generated Items – None.

B. Next Board meeting – The next meeting of the Board is on Saturday, September 18, 2021, 8:00 a.m. at **JPHSA’s West Jefferson Building, 5001 West Bank Expressway, Training Room, Marrero, LA 70072.**

9. Adjournment

Ms. Carriere-Williams made a motion to adjourn the meeting at 6:57 p.m. Dr. Parker Brooks seconded the motion. Passed unanimously.

~~SHAWNITA GARDENER-TAYLOR~~
Board Chairperson

Pat Ehrle
Pat Ehrle
JPHSA Board Member